



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

**PURCHASE ORDER**

|  |                              |
|--|------------------------------|
| Supplier: <u>BACOLOD CHINA MART, INC.</u>  | P.O. No.: <u>2024-05-091</u> |
| Address: <u>70 Lacson St. Bacolod City</u> | Date: <u>05/23/2024</u>      |
| TIN: <u>405-085-956-000</u>                | P.R. No.: <u>2024-03-319</u> |
| Mode of Procurement: <u>Shopping</u>       | Date: <u>03/15/2024</u>      |

Gentlemen:  
Please furnish this Office the following articles subject to terms and conditions contained herein.

|  |  |
|--|--|
| Place of Delivery: <u>SHFC BACOLOD REGIONAL OFFICE</u> | Delivery Term: <u>FOB Destination</u>  |
| Date of Delivery: <u>CHECK ON DELIVERY</u>             | Payment Term: <u>Check on Delivery</u> |

| Stock No. | Unit | Description                             | Quantity | Unit Cost | Amount   |
|-----------|------|---|----------|-----------|----------|
| A-000-004 | pc   | Ballpen, Black-Black, ballpoint, PIECE  | 50       | 6.00      | 300.00   |
| A-000-008 | Ream | Bond Paper-A4, 80gsm                    | 20       | 200.00    | 4,000.00 |
| A-000-010 | Ream | Bond Paper-Legal, 80gsm                 | 10       | 210.00    | 2,100.00 |
| A-000-061 | pc   | Envelope Ordinary Brown Legal-PER PIECE | 50       | 2.50      | 125.00   |
| A-000-063 | pc   | Envelope Expanding Kraft-Legal          | 50       | 13.00     | 650.00   |
| A-000-070 | pc   | Fastener-50PCS/ BOX                     | 10       | 30.00     | 300.00   |

Funded by:  
BUR # M-242-1261  
Dated:06/07/2024

|  |                 |
|--|-----------------|
| Total Amount in Words: <b>SEVEN THOUSAND FOUR HUNDRED SEVENTY FIVE AND 00/100 ONLY</b> | <b>7,475.00</b> |
|--|-----------------|

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 096, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme: \_\_\_\_\_ Very truly yours,  
 \_\_\_\_\_ ATTY. TRISTAN FREDERICK L. TRESVALLES  
 Signature over Printed Name of Supplier Authorized Official  
 \_\_\_\_\_  
 Date

Funds Available:  
 \_\_\_\_\_  
 DANTE M. ANABE  
 Chief Accountant