



Kaagapay ng Komunidad sa Maginhawang Pamumuhay

PURCHASE ORDER

Supplier: Accessories and Supplies Depot Inc.	P.O. No.: 2024-08-134
Address: 110 LABO ST. BRGY. SALVACION QUEZON CITY	Date: 08/01/2024
TIN: 005-679-268-000	P.R. No.: 2024-05-524
Mode of Procurement: Shopping	Date: 05/30/2024

Gentlemen:
Please furnish this Office the following articles subject to terms and conditions contained herein.

Place of Delivery: 8737 BDO PLAZA PASEO DE ROXAS MAKATI CITY	Delivery Term: FOB Destination
Date of Delivery: 15 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER	Payment Term: 15 working days upon complete delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
A-001-990	Cart	HP Toner 416, cyan COLOR LASERJET ENTERPRISE M455	1	4,408.00	4,408.00
Funded by: BUR # M-243-1933 Dated: 08/06/2024					

Total Amount in Words: **FOUR THOUSAND FOUR HUNDRED EIGHT AND 00/100 ONLY** 4,408.00

In case of failure to make the full delivery within the time specified above, a penalty of one - tenth (1/10) of one percent for every day of delay shall be imposed. Note: This is to approve the BAC recommendation (BAC Reso No. 155, S. 2024) for the use of Alternative Mode of Procurement under sec. 52, 52.1(b), 52.2, 52.3, 52.4 of IRR of RA9184 and award of contract to above mentioned supplier.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

ATTY. TRISTAN FREDERICK L. TRESVALLES
Authorized Official

Date

Funds Available:

DANTE M. ANABE
Chief Accountant